



Power BI Administrator

Duration: 1 Day

Who should attend:

In this Power BI Administrator in a Day training course, you will learn how to manage the Microsoft Power BI platform within your organisation.

Delegates will learn how to configure access settings for different users, monitor the usage of the platform and manage your organisation's Power BI license.

Pre-requisites:

What skills should you already have

Content

Module 1: Introduction to Power BI

- Power BI Desktop
- Power BI Service

Module 2: Understanding the Power BI Administrator Role

- Self Service and Enterprise
- Global Admin
- Power Platform Administrator
- Power BI Administrator

Module 3: Providing Governance in a Power BI Environment

- Tenant and Organisational settings
- Role of Administration and Governance
- Elements of Data Governance

Module 4: Establishing a Power BI Environment

- The tenant/your organisation
- Choosing your data center
- Account types
- Licensing

Module 5: Facilitating Collaboration and Sharing

- Workspaces and apps
- Permissions in workspaces v2
- Sharing
- Publish to the web
- Embedding links
- Exploring Data Sensitivity

Module 6: Usage Monitoring and Auditing



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- Admin portal
- Usage metrics for dashboards and reports
- Audit logs
- Activity log

Module 7: Provisioning Premium Capacity

- Power BI Premium
- Pro vs. Premium
- Premium Resource Management

Module 8: Establishing a Data Access Infrastructure

- Gateway
- Data connectivity modes
- Personal vs. enterprise gateway

Module 9: Broadening the reach of Power BI

- Embedding scenarios
- Publish to the web
- Embed in Teams
- Template apps

Module 10: Automating Power BI Administration

- REST API
- Power BI cmdlet
- Scripting